### Orcas Island Community Foundation

## 2022 GiveOrcas Holiday CampaignFinal Grant Report

The final report should provide OICF with an overview of how the grant enhanced your organization by answering the questions below. We are interested in hearing about the successes, challenges, what you might do differently the next time, and any other insights you have to offer.

Along with the report, we encourage you to submit photos of the work and testimonials from those that benefited from the grant.

If you believe your project will not be completed by October 15, 2023, please email Ed Andrews or call 360-376-6423 as soon as possible, and submit an interim report that includes an anticipated completion date. A final report will be needed upon completion.

**Return your report by October 15, 2023 to** **Ed Andrews****.**

1. Provide a brief description of the project funded by this grant.
2. Explain how the funds were used, including a brief budget, how many people it impacted, etc.
3. Describe the results of the project, including whether it met expectations or not.
4. Describe the outreach process your organization engaged in to attract donors, including what worked and what did not?
5. Describe what adjustments you might make the next time you apply and whether there were any surprises.
6. Anything else you’d like to share?

If you have any questions, email Ed Andrews or call 360-376-6423.