



ORCAS ISLAND COMMUNITY FOUNDATION

INFRASTRUCTURE WEBINAR

MARCH 1, 2022 | 12:30PM

Does the thought of your building's roof leaking keep you up at night? Do you worry about where the money's going to come from if you unexpectedly have to replace the heating system?

If so, you are invited to spend an hour with us where we will explore ideas to manage your building—and maybe help you sleep a little better.

INTRODUCTION

The Orcas Island Community Foundation (OICF) has noticed an increase in requests for basic building maintenance through the GiveOrcas Campaigns over the years. We have also seen capital campaigns springing up to help raise funds for needed repairs and improvements.

We recognize that for many organizations, the Board and Staff are focused on fulfilling the mission and goals of their organization and possibly do not spend a lot of time and resources on their facilities. Yet, given the current real estate climate, it is likely that these capital assets are their biggest investments and should be protected and cared for as best as possible.

The goal of this Webinar is to help our nonprofit organizations (NPOs) plan for the maintenance and upkeep of their infrastructure. We realize that it is better to be prepared for this rather than reacting to problems and building failures as they arise because this will only lead to greater problems and costs.

This Webinar will help you learn how to assess the current health of your building, create a plan for ongoing maintenance that lives beyond your current Board and Staff, how to secure resources for these efforts and reconnect you with the history of your facility.

DRAWING FOR A FREE CAPITAL NEEDS ASSESSMENT (CNA)

For all Orcas Island organizations that attend the Webinar, your organization's name will be entered into a drawing. The winner will have their CNA paid for by OICF.

WHAT IS A CNA?

A CNA is a building inspection and report estimating the life span of the major components (defined as \$1,000+ to replace). The report also provides a financial spreadsheet so that an organization can plan their cash flow and savings for maintenance and/or replacement of these components in a 20-year time frame.

WEBINAR AGENDA | 12:30–1:30PM

The following is an outline of the agenda for the Webinar.

- Welcome: Why this Webinar — Hilary Canty, OICF Executive Director
- Introductions — All
- Planning Before the Crisis: Case History — Lynnette Wood, OICF Trustee & Formerly of the Senior Center
- Capital Needs Assessment & the Issues of Deferred Maintenance — Rick Brunzel, Pacific Crest Reserves
- A Personal CNA Experience — Dimitri Stankevich, Orcas Center Executive Director
- Liberating Equity — Jamie Cier, Washington Federal
- Grants 101 Overview — Lynnette Wood, OICF Trustee & Formerly of the Senior Center
- Tool Kit — Ed Andrews, OICF Staff
 - Map of Public and Nonprofit Buildings
 - CNA Example
 - Maintenance Check List
 - Offerings from OPALCO
 - Charter Outline for Standing Committee
 - Self-Assessment Questions
- Q & A — Lisa Steckley, OICF Trustee
- What Follow Up Seminars Would Help — Lisa Steckley, OICF Trustee
- Drawing for a Free CNA for Your Organization — Hilary Canty, OICF Executive Director

INTERESTED IN ATTENDING OR HAVE QUESTIONS

If you would like to attend the Webinar, please RSVP to Ed Andrews at ed@oicf.us by February 23rd. As the date approaches, we will send you the items listed in the Tool Kit above and a Zoom invitation. Please note, the event will be recorded and shared with those that could not make it.

If you have any questions, please forward them to Ed via email.