

OICF ORGANIZATIONAL CHARTER FOR THE DEVELOPMENT COMMITTEE

Purpose: The OICF Development Committee fosters philanthropy within the organization by insuring long-term and short-term financial viability of the Foundation.

Leadership: The Chair of the Development Committee is appointed by the Board chair and approved by the full board.

Membership: In addition to the Committee Chair, Development Committee membership includes at least one current officer of the board, up to three additional board members, and up to three members of the Orcas Island community.

Meetings and Activities: The Chair of the Development Committee schedules all meetings. Any Committee member, or the Executive Director, may request an out-of-cycle meeting at any time.

Reporting: The Chair of the Development Committee provides regular updates to the full Board at their regularly scheduled meetings.

Roles and Responsibilities:

*The committee provides leadership within the board, among volunteers and in the community to identify and achieve fundraising goals and specifically assists with individual donor giving and development of special events.

*The Committee advises staff and board in the development of short and long-term fundraising plans and strategies.

*The Committee educates and develops the full board's capacity for fundraising.

*The Committee monitors stewardship activities to insure proper acknowledgement of all donors.

*The Committee insures that all board members give a proud personal gift to the best of their ability.

*The Committee holds donor information in strict confidence.

Charter Review:

Approved by the OICF board November 8, 2010.